

MINUTES OF MEETING  
SOUTHEAST CASS WATER RESOURCE DISTRICT  
CASS COUNTY HIGHWAY DEPARTMENT  
WEST FARGO, NORTH DAKOTA  
DECEMBER 18, 2013

The Southeast Cass Water Resource District met on December 18, 2013, at 8:30 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Mark Brodshaug, Chairman; Dan Jacobson, Manager; Lance Yohe, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Brittany C. Moen, Administrative Assistant; Sean M. Fredricks, Attorney for the Board; Kurt Lysne, Engineer for the Board; Brady Woodard, Moore Engineering, Inc.; Jacob Gust, Sheyenne-Maple Flood Control District #1 Superintendent; George Grossman, City of West Fargo; and Nathan Boerboom, City of Fargo.

**Minutes**

It was moved by Manager Jacobson, seconded by Manager Yohe and unanimously carried to approve the minutes of the November 13, 2013, meeting.

**Approval of agenda**

It was moved by Manager Yohe, seconded by Manager Jacobson and unanimously carried to approve the order of the agenda, as amended.

**Sheyenne River and Wild Rice River Snagging and Clearing Projects**

Brady Woodard distributed maps showing Reach 1 and Reach 3 of the Sheyenne River Snagging and Clearing Project. American Enterprises, Inc. has already begun work on Reach 1, and will continue as the weather allows. Mr. Woodard said he has invited State Water Commission representatives to see the work that is being done.

The Wild Rice River Snagging and Clearing Project was discussed. Mr. Woodard recommended a contract with Industrial Builders, Inc. to complete the work.

It was moved by Manager Jacobson and seconded by Manager Yohe to approve the following contracts for Snagging and Clearing Projects:

- Reach 1 Project 1 on the Sheyenne River with American Enterprises, Inc.;
- Reach 3 Project 1 on the Sheyenne River with American Enterprises, Inc.; and
- Wild Rice River with Industrial Builders, Inc.

Upon roll call vote, the motion carried unanimously.

Mr. Woodard will keep the Board updated on the projects and will be in contact with Mr. Fredricks regarding insurance for the projects.

**Notice of Pending Permit Evaluation from the Corps of Engineers for the City of Fargo to modify the permit issued on June 17, 2011, for the Meadow Creek Flood Risk Management Project to place fill in Drains #27 and #53, which is subject to regulation under Section 404**

Nathan Boerboom distributed maps showing the Meadow Creek Flood Risk Management Project and the Coulees Crossing Permanent Flood Protection Project.

It was moved by Manager Yohe and seconded by Manager Jacobson that no comment be submitted by the Board regarding the Pending Permit Evaluation from the Corps of Engineers for the City of Fargo to modify the permit issued on June 17, 2011, for the Meadow Creek Flood Risk Management Project to place fill in Drains #27 and #53, which is subject to regulation under Section 404. Upon roll call vote, the motion carried unanimously.

It was moved by Manager Jacobson and seconded by Manager Yohe to approve the proposed Drain #53 realignment in the Coulees Crossing area, provided the cost is the responsibility of the City of Fargo. Upon roll call vote, the motion carried unanimously.

**Drain #10 2013 Channel Repairs**

Mr. Woodard gave an update on Drain #10 2013 Channel Repairs. Construction has currently stopped on the repairs due to weather conditions. He said the repairs should be completed next spring.

**Drain #40 – 2013 Slide Repairs**

Mr. Woodard reported that the Drain #40 2013 Slide Repairs Project went very well. The project will be seeded next spring. He will meet with the Mayor of Reiles Acres again in the spring to address any issues.

**Drain #40 – Damages at 12th Avenue North**

Mr. Woodard updated the Board on the damages at 12th Avenue North on Drain #40. The company responsible has agreed to cover costs for the original damages. Mr. Woodard is waiting to hear back from them regarding the estimate of cost submitted for additional damages at the same site.

**Red River Watershed Comprehensive Detention Plan Updates – Red River Joint Water Resource District cost-share agreement**

It was moved by Manager Jacobson and seconded by Manager Yohe to approve the Red River Joint Water Resource District *Cost-Share Agreement* regarding the Red River Watershed Comprehensive Detention Plan Updates. Upon roll call vote, the motion carried unanimously. The State Water Commission has also approved cost-share on the updates.

**Correspondence from Cass County Planning regarding Job Second Subdivision in the NE 1/4 of Section 35 in Pleasant Township**

It was moved by Manager Yohe and seconded by Manager Jacobson to authorize the Water Resource District Engineer to review and submit comment to Cass County

Planning regarding Job Second Subdivision in the NE 1/4 of Section 35 in Pleasant Township. Upon roll call vote, the motion carried unanimously.

**Correspondence from the Fargo Department of Planning and Development – January preliminary packet**

It was moved by Manager Jacobson and seconded by Manager Yohe to authorize the Water Resource District Engineer to review and comment on the Fargo Department of Planning and Development correspondence regarding the January preliminary packet. Upon roll call vote, the motion carried unanimously.

**Transfers of principal and interest received to the construction fund and the general fund**

It was moved by Manager Yohe and seconded by Manager Jacobson to approve the transfers of principal and interest received to the construction fund and the general fund regarding the following:

- Harwood Township Improvement District No. 65;
- Kensington Riverbank Stabilization Project #2005-1; and
- Wild Rice Bank Stabilization and Improvement Project No. 2011-1.

Upon roll call vote, the motion carried unanimously.

**Year-end issues**

It was moved by Manager Jacobson and seconded by Manager Yohe to approve the following:

- To authorize the Secretary-Treasurer to make any minor year-end transfers to balance the Southeast Cass Water Resource District 2013 budget;
- To authorize the Secretary-Treasurer to make transfers to/from obligated funds, if necessary; and
- To amend the Southeast Cass Water Resource District 2013 budget.

Upon roll call vote, the motion carried unanimously.

**Bills**

It was moved by Manager Yohe and seconded by Manager Jacobson to approve payment of Check #11037, Checks #11039 through #11067 and the debit card transactions, as presented. Upon roll call vote, the motion carried unanimously.

**Sheyenne-Maple Flood Control Projects / Sheyenne River – recreational use**

Jacob Gust reported on a meeting with people interested in the development of a recreational area on the Sheyenne-Maple Flood Control Projects / Sheyenne River. The West Fargo Park District indicated they are very interested in development of a park along the Sheyenne River, just south of I-94. He will keep the Board updated on the matter.

**Meeting Schedule**

The next Southeast Cass Water Resource District meeting was scheduled for January 8, 2014.

**Adjournment**

There being no further business for the Board to consider, it was moved by Manager Jacobson, seconded by Manager Yohe and unanimously carried to adjourn the meeting.

APPROVED:

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Mark Brodshaug  
Chairman

ATTEST:

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Carol Harbeke Lewis  
Secretary-Treasurer